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ANIMAL WELFARE BOARD OF INDIA

Ministry of Fisheries, Animal Husbandry and Dairying, Govt. of India

(Department of Animal Husbandry and Dairying)

NIAW Campus, 42 Milestone, Delhi-Agra Highway

NH-2, Ballabgarh, Haryana-121004, Mobile. No.: 09650609880

Email: animalwelfareboard@gmail.com : Website: www.awbi.in

Name of the Scheme: Scheme for relief for animals during Natural Calamities and unforeseen circumstances

Application form for new proposal for the year _____.

1. Organization Name :

Address :

Tel. No. :

Fax No. :

Telax No./E-mail ID/Grams :

(i) Name of the act under which registered :

(ii) Registration No. and date of Registration :

(Please attach a photocopy)

2. Any other Organization/Instt./Body if applicable, :
Give details

3. Registration under Foreign Contribution Act :

4. Memorandum of Association and Bye-Laws :
(Please attach a photocopy)

5. Name and Address of the member of the Board :
of Management/Governing Body

6. A copy of the Annual cum Progress Report and Audited Annual Accounts for the previous year (s) which should contain the Balance Sheet, Income & Expenditure A/c and Receipt and Payment A/c. :
7. Budget Estimates to furnished as per Annexure IV :
8. Details of Beneficiaries/facilities available with the Organization as per Annexure – I :
9. Details of Staff Employed as per Annexure –II :
10. List of Documents to be attached as per Annexure – III :
11. List of additional papers, if any given :

I/We have read the Scheme and fulfill the requirements and conditions of the Scheme. I/We undertake to abide by all the conditions of the Scheme.

Signature :

Name :

Address/Seal :

Dated :

Note: Wherever not applicable, especially in case of new Organizations, please write – N.A.

Details of Beneficiaries/Facilities available with the Organization

- (i) Name of the Organization :
- (ii) Name and address of the Project :
- (iii) Year/Previous Year :

Detail of Beneficiaries

Type of animal	No. of animals	Male	Female
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Details of Facilities available

1. Whether the Organization ha in-house dispensary? Yes/No
2. Whether the Services of the Veterinary Surgeon available? Yes/No
If yes, full time/part time/weekly etc.
3. Whether First-aid facility to animals available? Yes/No
4. Whether the Organization have any Bio-gas plant? Yes/No
5. Whether facility for adequate water supply exists? Yes/No
If yes, indicate the source thereof
6. Whether necessary drainage system exists? Yes/No
7. Whether the Organization has got necessary resources to Maintain the animal shelter. If yes, give details Yes/No

Details of the Staff Employed

Part I (Previous Year)

(i) Name of the Organization :

(ii) Name and address of the Project :

(iii) Year :

Sl. No.	Name and Address	Educational Qualification	Date of Appointment	Period for which employed during the year	Salary per month	Total salary paid during the year	Remarks

Part II (Current Year)

(i) Only notify change from the previous year

(ii) In case there is no change in the part in the previous year please clarify as follows:

“No change in staff particulars from the previous years.”

The list of document required to be submitted for the Scheme for Relief to Animals during Natural Calamities and Unforeseen circumstances:

- (i) Application in prescribed proforma with a fee of Rs. 2000/- in the form of Cheque / Pay Order / Demand Draft in favour of “Animal Welfare Board of India” payable at Ballabgarh.
- (ii) Details of Beneficiaries – Facilities available with the AWO
- (iii) The details of Staff employees of the Organization viz. name, salary, designation etc.
- (iv) Detailed proposal and its justifications along with list of existing activities undertaken and assets required.
- (v) The self attested copy of the registration certificate of the organization along with bye laws, Rules and Regulation
- (vi) Budget Estimate
- (vii) Gazette Notification about declaration of natural calamities (Flood/heavy rainfall) in your district issued by the Government Department/Paper cuttings/Photos if any.
- (viii) The details of the current office bearers of the Management/Governing Body of the Organization including their Aadhar Number photocopies, mobile number and email
- (ix) Latest audited statement of accounts duly certified by the Chartered Accountant, in respect of the Organization for the last financial year, in the under mentioned parts:-
 - (i) Balance Sheet (ii) income & Expenditure Statement (iii) Receipt & Payment Statement and (iv) Audit report.