

## **ANIMAL WELFARE BOARD OF INDIA**

### **Simple Procedures for obtaining NOC from AWBI for using Performing animals in films, ad-films, tele-serials etc**

#### **Pre Shoot Permission – Requirements**

1. Download the Application for Pre-shoot Permission for use of Performing animals in films from Website [www.awbi.in](http://www.awbi.in) as also the Part A Fitness Certificate and ownership certificate.
2. Fill up all the details in the application. Affix signature and seal of Applicant (Producer of the film/adfilms, tele serials...) and owner of the animals in all the pages of the application. Please ensure that the contact details viz. full address with pin code, email address etc are furnished to the Board.
3. Obtain the fitness certificate, of the animals to be used, from a Veterinary doctor, registered with the Veterinary Council of India and the details of the owner of the animals in Part A Fitness Certificate and ownership certificate. If any of the animals to be used is a wild animal (provided it is not banned) then ownership certificate/permission of the Wildlife Department is to be attached. The animals banned from being used as a performing animal are Lion, Tiger, Bear, Monkeys, Panther and bulls.
4. Furnish the synopsis of animal performances (what the animals are going to do in the film, their roles) in the letterhead of the Production company with signature and seal. Kindly ensure that the animal performances that are going to be used in the final film are submitted to the Board. If any animation or computer graphics are going to be used then inform of these details to the Board.
5. Prior approval may be obtained for natural shots and for natural shots also shooting intimation is mandatory. However, if the natural shots are taken in the Forest area/Zoo, the permission should be obtained from the Forest Department/Zoo Authority
6. If any scenes with animals are going to be shot in a foreign country, please inform the Board and provide documentary evidence of proof of shooting in the foreign country.
7. Registration of fee of Rs.500/- be sent by DD in f/o Animal Welfare Board of India payable at Ballabgarh.
8. Forward the application with all the above documents to the Board along with a covering letter so that it reaches the Board well in time. Plan schedule of shooting with animals, after Pre-shoot permission is granted, well in advance and intimate the same to AWBI so that our observer can be detailed to oversee the animal shoots.
9. ID Proof of Applicant / Owner of Animal

Applicants who are applying for registration/permission for films/AD films/TV Serials/Pet Shows etc should enclose a signed and self attested copy of Identity Card of the Applicant (Company ID Card) and for the Owner of the

animal (Voter ID Card/Pan Card/Aadhaar Card/any ID Proof) as proof of identity of the Applicant and the owner of the animal.

10. In view of the middlemen signing applications for Pre-shoot Permission and NOC, it has been decided that only authorised persons can sign in the Applications (on behalf of the Company/ Firm) for Pre-shoot Permission and NOC. The Company/Firm shall furnish a letter along with the filled up application authorising a particular person to sign such applications, correspondence along with a resolution of the Board of Directors (in the case of Limited Company) and Identity proof of the Company/Firm and the authorised signatory shall also be furnished in all cases.

The proposal is only processed if all the documents are in order. The pre-shoot permission and registration of the performing animals will be approved and the same will be sent by the Board by Speed Post to the addresses provided in the Application along with a pro-forma of intimation of shooting details. The owners of the animals have to furnish the monthly report of the animals' fitness in the pro-forma prescribed and send it to the Board by 7<sup>th</sup> of every month. If an animal which is already registered is used again as a performing animal then it need not be registered again but the registration number has to be mentioned in the new application for pre-shoot application. The decisions taken at the meeting of Performing Animals Sub-Committee (PASC), which takes place every week, after approval by the Competent Authority, are uploaded in our website [www.awbi.in](http://www.awbi.in) for every stakeholder's information.

The applicants shall intimate about use of computer graphics/dummy/animation of animals' performance with details of such scenes at the time of seeking pre-shoot permission itself. They shall also furnish an affidavit in a Rs.20/- stamp paper about the specific scenes of animals shown in computer graphics/dummy/animation while applying for NOC. The Affidavit of the Company making the computer graphics/dummy/animation shall also be furnished for the specific scenes of animals in computer graphics/ dummy/animation.

11. For filming the animals housed in the recognised Zoo/Snake Park, prior permission from the Chief Wildlife Warden of the respective State and the Zoo Operator should be obtained.
12. Dogs Vaccination record must be submitted by the owner
13. If more than 10 animals are used then, a permanent Veterinary Doctor /employee details along with the ID proof should be obtained from the owner
14. The animal owner should submit the every month report before 7<sup>th</sup> as per the provisions of PARR and to include that "otherwise the further application of registration of animals under the Performing Animals Registration Rules will not be considered".

## **No Objection Certificate (NOC)**

1. Furnish the pro-forma for intimation of shooting dates etc in the prescribed format, which is sent along with the Pre- Shoot Permission letter by fax, email or by post. The applicant who do not send the intimation of shooting by email to the Board/inspecting Agencies (State Animal Welfare Board/Director, AHDs/District Collector/District SPCAs in advance, may not be considered for NOC.
2. If the Board has intimated that an observer will be there at the time of shooting of Performing animals then intimate the above shooting details to them also and allow them to observe the shooting of animals.
3. Ensure that the instructions provided in the Performing Animals (Registration) Rules 2001 are followed. The Rules are available in our website [www.awbi.in](http://www.awbi.in). If the animals have to transported by walk, by road, by rail then please ensure that the relevant rules are followed and necessary guidelines/transport certificates are followed/obtained.
4. Proceed with the shooting with animals and kindly ensure that the animals being used are given adequate rest, food, water etc to ensure their well being. Don't make or force the animals do anything which is completely against their nature. Ensure that there is absolutely no cruelty involved during the shooting. Please also ensure that there is Veterinary doctor at the shooting spot for providing emergency treatment to the animals if so required.
5. Make two CDs containing only the animal scenes filmed (one for the Censor board and another for record at the AWBI), put the seal and signature of the Applicant with the name of the film on the CDs.
6. Download the Part B Post Shoot Fitness Certificate form from Website [www.awbi.in](http://www.awbi.in), and get the animals which took part in the shooting certified by the Veterinary Doctor who was present at the shooting.
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8. If all documents are in order, the proposal is processed and the NOC is approved and the same is sent by the Board by Speed Post to the concerned Censor Board along with a CD containing the approved animal performances and a copy of the NOC to the address provided in the Application.

9. The decisions of the PASC meeting, which takes place every week for Pre-shoot permissions and NOC, after approval by the Competent Authority, are also uploaded in our website [www.awbi.in](http://www.awbi.in) for every stakeholder's information.
10. Please ensure that the final film given to the Censor Board for certification contains only those animal scenes that were furnished to the Board (in the CDs), which was approved by the Board.
11. Foreign shoot - Approval from the concerned Government, permit obtained, travel documents and other documents *viz.* Veterinary doctor's certificate, fitness certificate, affidavit, two CDs of the Animals scenes.;
12. Computer Graphics – Affidavit of the applicant and of CG making company along with two CDs of the CG Graphics;
13. Stock Shots – Affidavit of the applicant; relevant documents of purchase and its source of purchase along with two CDs of animals scenes;

**Most Important:**

**Please do not use any Agents/Middlemen to apply for these permissions.**

The Producers/Applicants are requested to submit the application directly to the Board along with all relevant and required documents and obtain your NOC without any hassles. Please ensure that the documentation is accurate, true and complete in all respects and animals are treated properly. The status of your applications can be seen from our website after approval of the PASC meeting decisions every week. So all are requested to avoid engaging any middlemen/agent to apply or enquire about the issue of Pre-shoot permissions and NOC.

While forwarding NOC application, 2 CDs containing actual animal scenes (including computer graphics/animated/dummy) which are going to be shown in the final film shall be sent. If computer graphics/animation/dummy scenes are used, then a CD containing the rushes/making of the computer graphics/animation/dummy scenes shall also be sent.

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