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ANIMAL WELFARE BOARD OF INDIA

(Ministry of Environment and Forests, Govt. of India)

Post Box No. 8672

13/1, Third Seaward Road, Valmiki Nagar, Thiruvannamiyur, Chennai - 600 041

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M.RAVIKUMAR,IFS.,
Secretary

No.24-1/2016-17-AWB

dt.27.6.2017

To

All AWOs recognized by AWBI and desirous of
Taking part in the Animal Birth Control Program for street dogs.

Sir/Madam,

Sub:Application for Re-Recognition as an AWO for conducting Animal Birth Control Program for street dogs by Animal Welfare Organisations-Reg.

I write to you on behalf of the Animal Welfare Board of India which is a statutory body established in terms of the Prevention of Cruelty to Animals Act. As you know, the context of animal birth control of street dogs, only such animal welfare organizations as are recognized by the Board can participate in the animal birth control programmes being conducted by local authorities. This will be apparent from the definition of 'animal welfare organisation' as contained in the Animal Birth Control (Dogs) Rules, which reads as under:

"Animal Welfare Organisation" means and includes the Society for Prevention of Cruelty to Animals and any other welfare organization for animals which is registered under the Societies Registration Act of 1860 (21 of 1860) or any other corresponding law for the time being in force and which is recognized by the Animal Welfare Board of India;

Now, the Board has revised the minimum criteria required for recognition of AWOs doing ABC/AR programme in order to avoid any cruelty to animals during the course of implementation of ABC/AR programme.

The revised criteria to be adhered to by all animal birth control Implementing Agencies for securing recognition from the Board, have been uploaded on the website of the Board, and can be seen here (in the latter part of this document): http://www.awbi.org/awbi-pdf/criteria_abc_training.pdf. You are urged to take steps to become compliant with these revised criteria, within 30 days of the receipt of this communication. Please then write back to us demonstrating and confirming that you are adhering to the same, and on that basis apply for fresh recognition from the Board. You may note that you may be able to continue participating in the animal birth control programme for street dogs only if your organization re-recognized as per revised criteria specified by the Board as animal birth control Implementing Agencies. Your failure to do so will impel us to withdraw recognition and / or communicate to the concerned local authorities that you are not competent to participate in its animal birth control programme.

This is for your information and compliance.

Yours faithfully,


(M. Ravi Kumar)
Secretary

*copy to Director, Animal Husbandry Department &
Member Secretary, SAWB SB all states/UTs.*

CRITERIA FOR REGISTRATION OF AN ANIMAL BIRTH CONTROL IMPLEMENTATION AGENCY

To apply for Registration as an AWBI-accredited ABC Agency the institution / AWO should meet the following requirements:

A. Experience

1. The applicant should be working in the field of Animal Welfare, in particular, with activities in ABC-ARV programs for stray dogs in India.
2. Even when the ABC campus/facility has been created by the State Government/Local Authority, the implementing agency (AWO) must be registered with the AWBI.
3. The applicant organization should have trained veterinarians with no less than 2 years' experience in conducting ABC programs in India along with trained para-veterinary staff.
4. The Center should conduct a minimum of 10 ABC surgeries on a daily basis, or minimum 300 ABC surgeries per month.
5. The applicant should submit the organization's audited financial reports for the previous 3 years
6. A separate registration shall be provided to the implementing agency for every separate facility, even if such separate facilities are being managed by the same implementing agency.
7. A provisional registration for 4 months shall be provided after a detailed inspection of any new proposed ABC facility. The inspection shall be carried out by a team authorised by the Board.
8. The Implementing agency can hire and train staff within 4 months and apply for permanent registration for such facility by sending proof of employment and proof of qualification of all staff members along with VCI registration certificates and Training certificates of the Veterinarians, to the Board.

B. Infrastructure and Resources

1. The Center should have comprehensive ABC program infrastructure as has been described in the Module for Implementation of ABC published by the AWBI.
 - a. The Clinic area should include the following:
 - i. Operating Theatre (fully equipped)
 - ii. Pre-operation preparation area,
 - iii. Room/area for cleaning and sterilizing instruments,
 - iv. Storage room for medicines and equipment,
 - v. 24-hr water and electricity supply.
 - b. The Kennels area should have capacity to house a minimum of 50 dogs. There should be a separate kennel provision for dogs that have been brought in pregnant, wounded, sick or suspected of a communicable disease like rabies.
 - i. There should be adequate ventilation, temperature control, lighting and water source points.
 - ii. There should not be any sharp edges or protrusions in the kennels area, both inside and outside the kennels.

- iii. The design of the kennels should facilitate cleaning, hygiene and disease control, with smooth, non-porous floors and walls, and sloped floors to proper drainage.
- iv. Every kennel should have identification of the dog(s) displayed inside the kennel.
- v. There should be a kitchen and washroom area nearby the kennels area for preparation of dog food and cleaning of kitchen utensil and dog bowls.
- vi. There should be suitable staff accommodation facility for 24-hour supervision by veterinary / para-veterinary staff of ABC programme.

2. The agency should have a complete ABC team including minimum 1 full-time veterinary surgeon, 2 para-vets and 3 animal handlers and catchers. A para-vet staff member should be on site 24 hours to ensure post-operative care. This staff must be on the organization's payroll at the time of application.

3. The agency should have vehicle(s) for transport of the dogs. The vehicle design should have good ventilation, non-slip floor, smooth and easy-to-clean surfaces, and adequate capacity to accommodate the required number of dogs.

4. The agency should ideally employ a GPS-based tracking system to monitor the daily capture and return of the dogs and the overall geographic coverage of the ABC program.

5. The agency should maintain complete and transparent records as mandated in the Module for Implementation of ABC published by the AWBI.

C. Veterinary and Animal Welfare Standards

1. The agency should abide by the protocols set out in the Module for Implementation of ABC published by the AWBI.

2. The agency should undergo an independent ABC Veterinary and Welfare Standard Audit, commissioned by AWBI periodically and achieve an overall score of Excellence

Check list for carrying out ABC program as per the approved criteria

Applicant to submit the following documents/information for the ABC programme:

Experience:

- Experience certificate regarding animal welfare activity/conducting ABC program of the organization by duly certified by Municipality/Municipal Corporation/Town Panchayat/Animal Husbandry Department on the Govt. letterhead duly signed and sealed with his name, address, telephone numbers.
 - Recognition Certificate from AWBI
 - Training certificate for Veterinarian and Experience certificate and Training certificate for para veterinarian
 - Copy of Master Plan for carrying out ABC programme
 - Copy of audited financial reports for the previous three years
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- Copy of separate registration certificate for every separate facility, even if such separate facilities are being managed by the same implementing agency
 - Detailed inspection report by the team authorised by Animal Welfare Board of India.

Infrastructure & Resources:

- A short description on the facilities available for ABC especially on
 - Operation theatre with Air conditioner
 - Pre operation preparation areas
 - Cleaning and sterilisation instruments
 - Storage room for medicines and equipments
 - 24 hr water and electricity supply

- A short description on kennel area mainly emphasising on
 - Capacity of the kennels
 - Separate kennels for case specific animals
 - Ventilation facilities, temperature regulation, lighting and water source points
 - Hygiene and disease control mechanisms
 - Specific requirements of wall and floor design as per ABC Rules, 2001
 - Availability of adequate area for the preparation of dog food
 - Availability of staff accommodation facilities round the clock
 - Details of staff pattern of the organisation
 - Availability of animal ambulance with appropriate design
 - Digitized map/satellite imagery depicting the coverage area of ABC implementation with latitude and longitude
- Copy of ABC register maintained for the previous ABC programme and photographs showing the previous year activities.

Veterinary and Animal Welfare Standards

- ❖ Undertaking from the organisation to comply to the protocols set out in the SOP of AWBI
- ❖ Satisfactory audit report for the previous year ABC programme.

ANIMAL WELFARE BOARD OF INDIA

(MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE, GOVT. OF INDIA)
13/1, Third Seaward Road, Valmiki Nagar, Thiruvanmiyur, Chennai - 600 041.

APPLICATION FOR REGISTRATION OF AN ANIMAL BIRTH CONTROL IMPLEMENTATION AGENCY

1. Name and address of applicant/AWO :
(in block letters)
2. Contact No.(Mobile/ Fax/ Email):
3. Is the implementation agency (AWO) registered with the AWBI, if yes mention Recognition No. :

(A) EXPERIENCE

4. Does the Institute / (AWO) have any working experience in the field of animal welfare.
If Yes, mention details:
5. Is the institute/ (AWO) associated with activities of ABC-ARV programs for stray dogs in India. If Yes, mention details of the same :
6. Mention the no. of years of experience of the trained veterinarians and para-veterinary staff of the institute /AWO:
7. Does the institute/ (AWO) have the equipment and technology for running the ABC program. If Yes, please give details

8. The following documents are requested to be attached and submitted along with this application form :
- a. The master plan with the defined milestones of the organisation for the approval of ABC Monitoring Committee(as mentioned in rule 4 of The Animal Birth Control (DOGS)Rules, 2001)
 - b. Please submit the organisations audited financial reports for previous 3 years.

(B) Infrastructure and Resources:

9. Confirm if the institute/ organisation has Comprehensive ABC program infrastructure as per ABC implementation module published by the AWBI :

a. Please confirm if the institute/ organisation has the following Clinical components:

- i. Operating Theatre (Fully equipped)
- ii. No. Of Surgical sets
- iii. Pre-operation preparation area,
- iv. Room /area for cleaning and sterilizing instruments,
- v. Storage room for medicines and equipment.
- vi. 24-hr water and electricity supply.

b. Confirm if the institute/organisation has the capacity to house a minimum of 50 dogs as per the master plan and the following Kennels components:

- I. Provision of separate kennel for dogs that have been brought pregnant, wounded, sick or suspected of communicable disease like rabies.
- II. Adequate ventilation temperature control, lighting, and water source points.
- III. Presence of sharp edges or protrusions in the kennels area, both inside and outside the kennels.
- IV. Is the design of the kennels facilitating cleaning, hygiene and disease control, with smooth, non-porous floors and walls, and sloped floors to proper drainage?
- V. Every kennel should have a board displayed inside each cage with the details of the dog(s) for identification.
- VI. Is there a kitchen and washroom area nearby the kennels area for preparation of dog food and cleaning of kitchen utensil and dog bowls.
- VII. Accommodation facility for 24-hr veterinary and Para veterinary staff.

10. Does the institute / organisation have experienced staff as mentioned below:

- a) No. of Veterinary surgeons (No of surgeries performed by him/her) :
- b) No. of Paravets for clinic and post-operative care :
- c) No. of Animal handlers for humane dog catching /handling:
- d) No. of kennel staff

11 . Does the agency/(AWO) have vehicle(s) for transportation of the dogs with good ventilation, non-slip floor, smooth and easy-to clean surfaces and adequate capacity to accommodate the required number of dogs.

Points to benoted:

1. A separate registration shall be provided to the implementing agency for every separate facility, even if such separate facilities are being managed by the same implementing agency.
2. A provisional registration for 4 months shall be provided after a detailed inspection of any new proposed ABC facility. The inspection shall be carried out by a team authorised by the Board.
3. The Implementing agency can hire and train staff within 4 months and apply for permanent registration for such facility by sending proof of employment and proof of qualification of all staff members along with VCI registration certificates and Training certificates of the Veterinarians, to the Board.
4. The agency should ideally employ a GPS-based tracking system to monitor the daily capture and return of the dogs and the overall geographic coverage of the ABC program.
5. The agency should maintain complete and transparent records as mandated in the Module for Implementation of ABC published by the AWBI .
6. As per Veterinary and Animal Welfare Standards the agency should abide by the protocols set out in the Module for Implementation of ABC published by the AWBI.
7. As per Veterinary and Animal Welfare Standards the agency should undergo an independent ABC Veterinary and Welfare Standard Audit, commissioned by AWBI periodically and achieve an overall score of Excellence.

DECLARATION

I, (Name)....., (designation)..... of(name of AWO) hereby declare that all the information provided is correct and accept that I shall be liable for prosecution should this fail to be the case.

Date.....

Signature of the Applicantwith designation and seal of the organisation