



ANIMAL WELFARE BOARD OF INDIA
Ministry of Fisheries, Animal Husbandry and Dairying
(Department of Animal Husbandry and Dairying)
NIAW Campus, Ballabgarh, Haryana – 121004
Email: animalwelfareboard@gmail.com
Website: www.awbi.in



**Applications are invited for the Post of Editor of Publications (1 No.)
with Basic Pay Rs.35400/- in Level 6 in Pay Matrix (VII CPC)**

For details of qualifications, experience and age limit visit our Website www.awbi.in

General Instructions: Post is at Ballabgarh, Haryana at present, but liable for transfer anywhere in India. The service conditions are at par with the Central Government Employees. Candidates who are already employed should route their application through proper channel. Those who desire to apply should send an application form on plain paper with detailed bio data with copies of certificates, proof of experience etc. and recent passport size photo addressed to the Secretary, Animal Welfare Board of India, NIAW Campus, 42KM Mile Stone, Delhi-Agra Highway, NH-2 Ballabgarh, Haryana-121004 by Registered Post within 60 days from the date of this advertisement.

Secretary
Animal Welfare Board of India

Details of qualifications, experience and age limit for the post of Editor of Publications.

Name of Post	No. of Post	Scale of Pay (VII CPC)	Age limit for direct recruitment	Education and other qualifications required for direct recruitment	Period of probation
Editor of Publications	1 (One)	Level – 6 Pay 35400/-	40 years and below	<p><u>Essential:</u> 1. Degree of a recognised University or equivalent. 2. Good command over English and Hindi. 3. Three years experience in editing journals, layouts and design, writing original articles and other propaganda or publicity material.</p> <p><u>Desirable:</u> 1. Experience of work in a humanitarian organisation and or public relations work for at least two years. 2. Knowledge of photography, block making and publicity media. 3. Experience in handling and procuring advertisements and printing work. 4. Minimum 2 years experience in handling press, social media i.e. Twitter, Facebook, etc., 5. Minimum three years experience in print and electronic media, 6. Good drafting skill in both Hindi and English, 7. Minimum 60 words per minute typing speed in both Hindi and English.</p>	2 years